Grammar and Comp. II/III

Mr. Myers

**I**. Schedule for Research Papers

 *Beg. of March--Pick topic and find books at the beginning of March (sometimes the library needs time to get books from other branches)*

Day 1 Write the theme or topic of your paper in the form of a question and keep looking for sources

 2 Make bibliography cards

 3 Make a preliminary outline—include your thesis question at the top

 4 Work at taking notes

 5 Take notes, 5-10 notes DUE

 6 Take notes, 10-15 notes DUE

 7 Take notes, 20-25 notes DUE

 8 Take notes, 30-35 notes DUE

 9 Finish taking notes and organize note cards, 35-40 notes DUE

 10 Revise outline, begin writing rough draft

 11 Work on rough draft

 12 Finish rough draft

 13 Rough draft DUE

 14 Revise and edit—Day 1 handout

 15 Revise and edit—Day 2 handout

 16 Revise and edit—Day 3 handout

 17 Revised and edited paper DUE; Make title page and works cited page

 **18** **Final Paper to be handed in**

**II. Guidelines for Research Papers:**

 A. Sources: You need at least five sources. Three must be books. The Web, encyclopedias and magazines are other options.

 B. Requirements: Final paper must be typed; double-spaced using Times New Roman, Arial, or Calibri—11 or 12 pt

 C. Length: 1000-1500 words

 D. Order:

 1. Title Page

 2. Outline

 3. Paper

 4. Works Cited

 5. Grading Sheet